



February 6, 2012

Dear Parent or Guardian,

In an effort to communicate your child's academic progress, we are encouraging all families to use our Infinite Campus web-based *Parent Portal*. By accessing the Parent Portal, you will be able to view, and more closely monitor, your child's progress, attendance and schoolwork in a timely and convenient manner. If you have not already activated your parent portal account, your activation code can be mailed home to you upon request.

Beginning this grading period (3rd quarter), all parents are asked to monitor their child's mid-quarter progress online through the Parent Portal. We understand that some households may not have internet access or may prefer a paper printout of the progress report. If this applies to your family please initial the appropriate selection below.

Report cards will remain unchanged this school year and will continue to be sent home with your child at the end of each quarter.

Thank you for your cooperation.

Respectfully,

Michael V. Pellegrino, Principal
Ford Middle School

X-----

If applicable, initial one of the blanks below, sign and return this form to your child's homeroom teacher by Friday, February 10, 2012. You do not need to return this form if you are currently monitoring your child's progress through the Parent Portal.

_____ Yes, I have internet access; however, I will need to create a Parent Portal account for Infinite Campus.
(initial) Please mail home an activation code. I will set up my account and check my child's academic progress on Infinite Campus.

_____ No, I do not have internet access (or, I would like to receive a paper printout of my child's progress
(initial) report instead of viewing progress online.) Third quarter progress reports will be sent home with students on Friday, February 17, 2012.

Print Student Name

Homeroom #

Print Parent Name

Parent Signature

Date