



## Two-Hour Delay Procedures Berea City School District

In accordance with the Berea City School District’s Procedures for Emergency School closing, the use of a two-hour delayed school opening may be utilized when the additional two hours would allow for wind chill temperatures to rise to an acceptable level. With the option of the two-hour delay, we will more likely be able to have school and avoid using as many calamity days.

A major part of a two-hour delay school opening involves the transportation of students to schools. Under a two-hour delay schedule, all schools will begin the day two hours later than the regular starting time. The school day will end at the usual time. Students receiving school bus transportation should go to their normal bus stop location two hours later than their regular pick-up time. When the Superintendent calls a two-hour delay, the following *adjustments* will be made:

School	Two-Hour Delay Schedule	Start Time	End Time
Extended Care		Canceled	Same
Preschool a.m.	Canceled	Canceled	Canceled
Preschool p.m.		Regular Schedule	Regular Schedule
Elementary	Kindergarten – Fourth Grade	11:00 a.m.	3:45 p.m.
Middle School	Grades Fifth – Eighth	10:00 a.m.	3:00 p.m.
High School	Grades Ninth – Twelfth	9:20 a.m.	2:20 p.m.
Polaris Career Center (if open)	Morning Classes Afternoon Classes	Canceled Regular Schedule	Canceled Regular Schedule
Non-Public School Students (if open)	All Applicable Students	Pick-up Two Hours Late	Regular Schedule
Out-of-District Placements (if open)	All Applicable Students	Pick-up Two Hours Late	Regular Schedule

School Services	Two-Hour Delay Schedule
Field Trips	Canceled
Breakfast Program	Not Served
Lunch Program	Served
Before School Activities/Programs	Canceled
After School Activities/Programs	Proceed as Scheduled Unless Otherwise Notified
Extended Care	Morning Canceled; Afternoon Schedule As Usual
Student Detentions	Morning Canceled and Rescheduled; Afternoon Scheduled as Usual
Child Care Centers	Morning Transportation Two-Hour Delayed; Afternoon Schedule as Usual

As with school closings, the two-hour delay to the start of the school day will be announced through the local media and our telephone message system to parents. If for any reason the two-hour delay is not sufficient to ensure safe travel, the District will close for the entire day. If this is the case, a second call will be made via our telephone messaging service.